

VERMONT JUDICIARY CHIEF TECHNOLOGY INNOVATION OFFICER

OVERVIEW

**Salary: \$125,000, negotiable
depending upon
qualifications**

This position, located in Montpelier, transcends the traditional CIO role. The CTIO is to provide vision and leadership for identifying, acquiring, and implementing information technologies to enable strategic Judiciary business processes. Under the direction of the State Court Administrator, the CTIO will develop and implement a strategic innovation and technology plan that advances the use of technology as a business enabler for the Judiciary. This position serves as the executive level manager for all technology programs, services, and functions for the Vermont Judicial Branch, and oversees the Judiciary's day-to-day information technology (IT) operations throughout the state; directs the supervision of technology vendors and their compliance with contractual obligations; ensures the security of data for which the Judiciary is a

steward; and manages a team of professionals that provide application and technology support to staff and judges.

Good communications and collaboration with justice partners will also be a critical success factor in the evolution of technology that impacts the judicial system. As a result, the CTIO will be responsible to actively engage with stakeholders in way that improves these strategic relationships.

This position is supported with considerable resources including: a team of 20+ IT professionals; a newly installed court Case Management System from Tyler Technologies; a collaborative partnership with other business leaders; and a substantial portion of the Judiciary budget. This position oversees a number of IT managers and their teams and may also lead project teams made up of stakeholders chosen from among justice partners and other branches of government .



Burlington, Vermont



ESSENTIAL JOB FUNCTIONS:

Strategy & Planning

- As member of State Court Administrator's senior management team, will contribute to strategic vision and planning for the Judiciary.
- Responsible for the strategic direction of Information Technology. Must be a business-oriented leader who is able to think beyond technology, but also apply technology to Judicial Branch operations in innovative ways.
- Understands the role technology plays in ensuring the Judicial Branch meets the highest public expectations for productivity, service, transparency and accountability.
- Recommends technology initiatives that support the Judicial Branch organizational vision, goals, and objectives.
- Develops and maintains a strategic innovation and technology plan and a formal portfolio of technology projects.
- Proposes technical solutions to business problems as required.
- Develops business case justification and cost/benefit analyses for technology initiatives.
- Develops, tracks, and controls the Judiciary's technology annual operating and capital budgets.
- Prepares and presents information regarding technology initiatives.

Operational Management

- Approves, prioritizes, and controls projects and project portfolio as they relate to the acquisition, development, and installation of strategic technology.
- Leads IT Department employees, appropriately delegating responsibilities, assigning duties, ensuring effective execution of technological functions, monitoring performance, and providing administrative oversight.
- Builds positive channels of collaboration with Executive and Legislative branch technology organizations.
- Establishes and maintains service level agreements with all technology service providers, including within the Executive branch and with third party service providers.
- Responsible for the development of specifications, requirements, and RFQs/RFPs for technology projects and purchases of hardware, software, maintenance, data network, and other services.
- Negotiates maintenance and service agreements and contracts for critical software and hardware purchases.
- Works as part of a team to develop and manage a Judicial Branch continuity of operations plan in the event of a major system failure or building failure.
- Oversees and evaluates Judicial system security and back-up procedures on a state-wide basis including local area networks and wide-area networks.
- Negotiates the purchase and oversees the testing and implementation of new products.
- Personally oversees high profile projects.
- Other related duties may be assigned.



Winter Wonderland

MINIMUM QUALIFICATIONS

Experience: At least eight years' experience related to the responsibilities specified herein, at least four years of which must have been in a senior level capacity; or an equivalent combination of education and experience.

Education: Graduation from a four-year college or university with a degree in technology management, computer science or related field; advanced degree preferred. Additional technical/management responsibility may be substituted for the bachelor's degree on a six months per 15 credit basis.

PREFERRED

Successful track record in a demanding and fast-paced environment. Experience in the development and implementation of judicial electronic filing and case management systems. Prior experience implementing large-scale change management programs that significantly improved operations either by reducing cost, standardizing work processes or enhancing customer service. Effective communication and interpersonal skills with the ability to work with diverse constituencies such as judicial, professional, administrative, and technical staff and to foster a cooperative work environment.

VERMONT COMMUNITY

Vermont has the least violent crime in 50 states.

America's largest producer of maple syrup and also produces substantial crops of apples, potatoes, eggs, honey, vegetables, Christmas trees, lumber and pulp wood, and greenhouse nursery products.

Vermont has the most Farmer's Markets and second most breweries per capita.

One of the healthiest states in the country.

BENEFITS

This position comes with a full complement of state sponsored benefits including group medical and life insurance, dental coverage, membership in the Vermont State Employees Retirement System and paid leave.

This position is open until filled. Please apply by Email at jud.jobs@vermont.gov
Format E-mail subject line as follows: your name 21004 (example: Smith 21004). Written employment application and furnished references may be required at a later date.

Equal Opportunity Employer

